



# **AGENDA**

## **Regular Meeting of Council of the City of Kenora**

**Tuesday, November 17, 2020  
12:00 p.m.**

**Virtual / City Hall Council Chambers**

Due to the COVID-19 Pandemic, Council will be meeting electronically as permitted in accordance with their Procedural Bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/>

### **1. Call to Order**

### **2. Blessing and Land Acknowledgment – Councillor Poirier**

### **3. Public Information Notices**

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

- Amend the 2020 Operating and Capital budget in the amount of \$10,000 to be funded through contingency reserves to perform a new comprehensive strategic planning process
- Amend the 2020 Operating and Capital budget in the amount of \$6,000 to be funded through the Accessibility Reserve to install an accessibility ramp and deck extension at the rear of the main concession building

### **4. Declaration of Pecuniary Interest and the General Nature Thereof**

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

- i) On today's agenda or from a previous meeting;
- ii) From a meeting at which a Member was not in Attendance

### **5. Confirmation of Previous Council Minutes**

- Regular Council – October 20, 2020

### **6. Presentations/Deputations**

- Stephanie Landers- Ontario Waterpower Association
- Launch of the new Kenora.ca website – Kerri Holder

### **7. Additions to Agenda (urgent only)**

## **8. Appointments**

- None

## **9. Reports from Committee of the Whole**

### **9.1 Administration & Finance**

- Capital and Unusual Spending
- 2020 Q3 Contracts
- September 2020 Financial Statements
- Request to Defer Multi-Unit Water Rate Increase
- Budget Amendment – Strategic Planning Process

### **9.2 Fire & Emergency Services**

- No Reports

### **9.3 Operations & Infrastructure**

- Traffic Amendment – Rate of Speed Veterans Drive
- Traffic Amendment – First Street South & Thistle Drive Stop Signs

### **9.4 Community Services**

- Budget Amendment – Anicinabe Park Project

### **9.5 Development Services**

- Sustainability Advisory Committee

## **10. Housekeeping Resolutions**

- Amending Funding Agreement for Accessibility Improvements at Norman Park
- Agreement of Purchase and Sale – Kenora District Services Board – Howard Property
- Agreements for NWBC with Ontario Business Improvement Area for Digital Service Squad
- Kenora Fire Q3 Report
- Off Road Vehicle Bylaw Amendment
- September 2020 Water Wastewater Systems Monthly Summary
- ICIP Funding Agreement – Handi Transit

## **11. Tenders**

None

## **12. By-laws**

Council will give three readings to the following by-laws: -

- Confirmatory
- Budget Amendment – Strategic Planning Process
- Traffic Amendment – Rate of Speed Veterans Drive
- Traffic Amendment – First Street South & Thistle Drive Stop Signs

- Budget Amendment – Anicinabe Park Project
- Sustainability Advisory Committee
- Amending Funding Agreement for Accessibility Improvements at Norman Park
- Agreement of Purchase and Sale – Kenora District Services Board – Howard Property
- Consulting Agreement – NWBC – Hannah Edie
- Consulting Agreement - NWBC – Miranda Patterson
- Consulting Agreement – NWBC – Stuart Robertson
- Off Road Vehicle Bylaw Amendment
- ICIP Funding Agreement – Handi Transit

### 13. Notices of Motion

### 14. Proclamations

None

### 15. Announcements (non-action)

### 16. Adjourn to a Closed Session

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session to discuss items pertaining to the following: -

- Personal Matter about an Identifiable Individual (1 matter-Ec Dev-Tourism Committee Appointments)
  - Labour Relations (1 matter-Operations Non-Union Staffing)
  - Educating & Training Members of Council (2 matters-CAO & Mayor update)

### 17. Adjourn Meeting

#### **Information on Voting by Mayor & Council under The Municipal Act, 2001**

**243.** Except as otherwise provided, **every member** of a council shall have **one** vote;

**245.** Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

**246. (1)** If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

**(2)** A **failure to vote** under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be **deemed to be a negative vote**.



November 10, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

### Agenda Item Title:

Amended Enabling Accessibility Fund – Community Accessibility Stream Agreement

### Background:

An agreement was reached between the Corporation of the City of Kenora and Government of Canada for accessibility improvements at Norman Park. The City of Kenora submitted a grant application under the Enabling Accessibility Fund—Community Accessibility Stream for this project in November 2018. Although the City was unsuccessful in receiving this funding in 2019 for the purpose of an accessible trail and washrooms, the Government of Canada has informed the City that will receive the requested dollars for further improvements at the Park. At the March 10, 2020 COW meeting, staff brought forward a recommendation for the Mayor and Clerk to enter into an agreement for funding and to execute a bylaw for that purpose. The work to be completed included providing accessible parking spaces in front of the splash pad, a pathway from the washroom to the beach and finally, and an accessible mat that will allow for wheelchairs to have access from the beach to the water. The contribution is \$20,150.

The new agreement was received November 2, 2020 and the amendment reflects project dates that align with the actual dates that work was completed.

### Resolution for Council:

That three readings be given to a bylaw to execute an amended funding agreement between the Corporation of the City of Kenora and Employment and Social Development Canada for the provision of accessibility improvements at Norman Park; and further

That the Mayor & Clerk be authorized to execute this agreement.

### Communication Plan/Notice By-law Requirements:

City Clerk, Finance, Accounts Receivables and Filing.

### Strategic Plan or Other Guiding Document:

1-9 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbors.

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

**Briefing By:** Stace Gander, Community Services Manager

**Bylaw Required:** Yes



November 3, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

**Agenda Item Title:** Execution of Purchase and Sale Agreement and Contribution Agreement – Kenora District Services Board (KDSB) Part 1 and Part 3 of Plan 23R-14749; City of Kenora, District of Kenora.

**Background Information:**

Upon the declaration of the surplus land locally known as the 'Howard Property' at the previous meeting of Council, a purchase and sale agreement has been drafted and is now ready for execution. Key conditions related to the sale include a development timeframe of 3 years and that the contribution provided by the municipality which is captured in the attached contribution agreement.

**Budget:**

The City will receive \$264,000 for the described lands upon executing the purchase and sale agreements which is 80% of the appraised value of the subject property. Financial support for the project in the amount of \$250,000 pending a site plan agreement.

**Risk Analysis:**

There is a moderate financial risk to this recommendation given the amount of the contribution. This is mitigated with the conditions attached and the projected tax revenue upon project completion.

**Communication Plan/Notice By-law Requirements:**

Bylaw

**Strategic Plan or Other Guiding Document:**

2-7 The City will encourage and support the development of vacant and transitional lands for uses that support our vision

**Resolution for Council:**

That Council gives three readings to a bylaw to execute a Purchase and Sale Agreement between the Corporation of the City of Kenora and the Kenora District Services Board for land described as Part 1 and Part 3 of Plan 23R-14749; City of Kenora, District of Kenora.

**Briefing By:** Adam Smith, Manager of Development Services

**Bylaw Required:** Yes



October 30, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

**Agenda Item Title:** Consulting Agreements for Northwest Business Centre Agreement with Ontario Business Improvement Area (OBIAA) Association

**Background Information:**

An agreement was reached between the Corporation of the City of Kenora and three consultants for the provision of the Digital Service Squad for a total of \$20,125

The consultant fee breakdown is as follows:

1. Hannah Edie: 364 hours for a total of \$9,100
2. Miranda Patterson: 364 hours for a total of \$9,100
3. Stuart Robertson: 77 hours for a total of \$1,925

**Resolution for Council:**

That three readings be given to three bylaws to execute Consulting Agreements between the Corporation of the City of Kenora and Hannah Edie, Miranda Patterson and Stuart Robertson for the provision of the Digital Service Squad; and further

That the Mayor and Clerk be authorized to execute these agreements.

**Budget:**

As per the agreements, the total project budget is \$24,250 and \$20,450 is allocated to Digital Service Squad Consultant fees.

**Risk Analysis:**

There is a low level of risk as the Ontario Business Improvement Area (OBIAA) Association is funding 100% of this project through the Digital Main Street Agreement.

**Communication Plan/Notice By-law Requirements:** Bylaw required

**Strategic Plan or Other Guiding Document:**

1-2: The City will forge strong, dynamic working relationships with the Kenora business community

1-3: The City will foster and support entrepreneurial business development for start-ups and young entrepreneurs.

**Briefing By:** Allyson Pele, Manager of Northwest Business Centre

**Bylaw Required:** Yes

November 2, 2020

## Housekeeping Council Briefing

**Agenda Item Title:** 2020 Fire and Emergency Services 3rd Quarter Summary Report

**Background Information:**

The City of Kenora Fire and Emergency Services (KFES) provides Council with a summary of fire department operations, on a quarterly basis.

The purpose of the report is to provide Council with an understanding of the emergency responses, inspection activities, and fire prevention and educational programs undertaken by the CKFES personnel.

**Period:** July 1<sup>st</sup> to September 30<sup>th</sup>, 2020

**Emergency Responses**

During this quarter, Kenora Fire and Emergency Services responded to a total of 105 emergency calls, as compared to 124 emergency calls in 2019. Total emergency calls to end of this quarter are 318.

During this quarter fire personnel responded to the follow emergency responses:

1. Fire related: 25 fires including: 5 electrical fires (Walmart, Seven Generations, Kenora Honda), a house/trailer fire on Dalles First Nation, 3 vehicle fires including an intentionally ignited vehicle, 5 cooking fires, 6 grass / forest fires.
2. Fire Alarm, Smoke Alarm or Carbon Monoxide Detector Related: 29 alarm calls including 10 carbon monoxide calls, fire alarm activations and 2 intentionally activated fire alarms.
3. Burning Complaints: 18 complaints including the report of seeing fire or smoke in area, neighbour complaints and burning of garbage.
4. Motor Vehicle Collisions: 18 incidents on surrounding highways and within City limits.
5. Elevator Calls: 2
6. Natural Gas: 2
7. Other: 11 other calls including, downed power lines or trees on power lines, OPP assistance and gasoline spill.

**First Nations Emergency Response Agreements**

The CKFES responded to a home trailer fire located on Ochiichagwe’Babigo’inning (Dalles) First Nation, this fire resulted in the total loss of the structure. We continue to work with our partners on fire safety and fire prevention activities. Recently assisted Anishinaabeg of Kabapikotawangag Resource Council (AKRC) Fire Prevention Specialist Les Prince in the development of a Fire Safety and Prevention booklet for distribution to AKRC members,

## **Fire Inspections**

The CKFES continues to be proactive in administering the Ontario Fire Code through our Fire Inspection Program, however COVID -19 has resulted in restrictions to buildings.

All complaint based fire code issues are being assessed and inspected. Additional inspections are being performed at discretion of the Fire Chief. A total of seven fire inspections were performed during this quarter. Several phone inquiries concerning the fire code were dealt with by staff.

## **Vulnerable Occupancy Program**

In Ontario, owners of a care homes, care and treatment homes and retirement homes are legislated to update their Fire Safety Plan and, prepare and perform annual observed fire drill scenarios. These fire drills and inspections were initially suspended due to the COVID-19 pandemic. New direction on conducting fire drills safely in vulnerable occupancies has been received by the Ontario Fire Marshalls. These fire drills and inspections, under the new direction, are being prepared for by Captains and will be completed by the end of the year.

## **Fire Prevention and Life Safety Education Program**

The City of Kenora Fire and Emergency Services provides fire prevention and life safety education program to our City partners through the distribution of Fire Safety pamphlets, school and adult education programs, reviewing and approving Fire Safety Plans and working closely with local media in delivering timely fire safety training. COVID-19 has reduced the number of activities for this quarter.

During this quarter, fire personnel have completed the following:

1. Fire Safety Plan Approvals: KDSB COVID-19 Isolation Centre (Keewatin Arena), consultations with KACL and two approvals, River Air consultation.
2. Hall Tours: 2 virtual tour with local school.
3. Car Seat Clinic- remains cancelled due to COVID-19
4. Kenora Safe Communities Meetings have resumed in a virtual format.
5. Fire Inspections – 3 inspections were completed which were prompted by immediate threats and required attention.
6. Fire Extinguisher Training – in person cancelled, virtual / video conference training is available.
7. Kenora Risk Table – video conference calls.
8. Local media interviews in preparation for Fire Prevention Week from October 4 - 10 this year's theme is "Serve up Fire Safety in the Kitchen."
9. City Communications Specialist: CKFES has partnered with our Communications Specialist in getting fire safety messages out to our employees and the public. This process is proving to be very effective in delivering fire safety messaging to all. This quarter in conjunction with the Communications Specialist and Kenora Fire Facebook page we featured; Making the Right Call – 911 vs 211; Ontario 211; Hero's in Your Home - Smoke and CO Alarms; Camping and Camp Fire Safety; Stay Clear of Water Bombers; Fire Safety in the Kitchen; COVID-19 Safety.
10. CKFES continues to utilize our FACEBOOK page for fire safety information, messaging and fire department information.

The CKFES continues to work closely with our internal and external partners in delivering a comprehensive fire prevention, inspection and emergency response program.

## **Firefighter Training**



1. Pumper Operations Basics
2. Pumper Operations Advanced
3. SCBA Basics and Air Management
4. Aerial Truck
5. Fire Ground Firefighter Decontamination
6. Continued Firefighter Level 1 Weekend Training for recent volunteer firefighter hires.
7. Fire Ground, Search and Rescue Training
8. Home Station Training
9. Live Burn Cells: COVID delayed the manufacturing of the Shipping Containers to fall of 2020 and am happy to say the Live Burn facility is nearing completion and will be placed on the pad behind Station 3 in November.
10. Regional Training Centre: Partnership discussions with the Ontario Fire College have been delayed due to the COVID-19 pandemic and has delayed the establishment of a Regional Training centre in Kenora. Discussion are to resume in October for a 2021 program.

### **Other**

1. Monthly Chief Fire Officer Meetings have resumed.
2. As Zone 10A representative, Chief participated in monthly Provincial Advisory Committee (PAC) conference calls through the Ontario Fire Association of Fire Chiefs.
3. Annual truck safety inspections.
4. SCBA Flow testing, maintenance and cylinder inspections
5. Air compressor annual maintenance and air testing.
6. FireCon Board of Directors Meetings
7. COVID -19 Pandemic – Station restrictions, fire code inspections for immediate risk complaints and video and online fire prevention programs only.

### **Volunteer Firefighter Recruitment and Retention**

Kenora Fire and Emergency Services is currently working with and completing training for 10 new recruits who have been assigned to stations. Currently Kenora Fire has a total of 30 volunteer firefighters. Additional, volunteer firefighter hiring will be planned for spring 2021.

### **Emergency Management**

Continue to work with Emergency Control and Program Committee Groups during **COVID-19 Pandemic** through teleconferencing and updates from members. Community Emergency Management Coordinators (CEMC) attend twice weekly Provincial Emergency Operation Centre (PEOC) conference calls, CEMC chairs weekly Regional CEMC Working Group conference calls. Continue to work update and implement City / Fire Service COVID-19 Protocols. CEMC has continued to record all relevant correspondence, meeting agendas and minutes, and PEOC information.

Community Media Release concerning COVID -19 Planning, Facebook posts on City and Kenora Fire Websites and local media interviews

**Red Lake Fire # 49 Evacuations** – On August 10<sup>th</sup>, 2020 a large forest fire threatened the Town of Red Lake which resulted in the evacuation of approximately 2800 people. As a result, the City of Kenora activated our Emergency Control Group in anticipation of receiving evacuees into the community. Preparation Plans were established and 200 cots and bedding were obtained from the Canadian Red Cross for a large scale housing at the Kenora Recreation Centre. In the end only 46 people evacuated to Kenora and who found their

own lodging or stayed with family or friends. The Kenora CEMC recorded and communicated with all families regularly to ensure they were informed and received appropriate assistance.

**Budget:** No Budget effects.

**Communication Plan/Notice By-law Requirements:** None

**Strategic Plan or other Guiding Document:** Aligns with the City of Kenora's Values contained within Strategic Plan 2015-2020, specifically, "we strive for continuous service improvements through innovation, leadership and best practices; we consider community, public and workplace safety in every decision we make; we manage the municipal finances in a responsible, prudent and transparent manner; and is consistent with Corporate Goal #2-3 and Corporate Goal #3-3

**Risk Analysis:** As per the City's ERM Policy, there is no risk Associated with this quarterly briefing report.

**Resolution for Council:**

That Council hereby accepts the 2020 third quarter report from the Kenora Fire and Emergency Services Department for the period of July 1 to September 30, 2020.

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**Briefing By:** Todd Skene, Fire Chief / CEMC

**Bylaw Required:** No



October 16, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

**Agenda Item Title:** Off-road Vehicle (ORV) By-Law Amendment

### **Background Information:**

In July 2020 a new ORV by-law was adopted which allows the use of four-stroke off-road motorcycles (ORMs) and prohibits the use of two-stroke ORM and extreme terrain vehicles (XTVs). After communication with XTV users and the OPP, it was determined that clarification is required within the by-law. The intent of the by-law is to disallow any ORVs that have tracks and/or are skid steer operated. An amendment to By-law Number 166-2015 section 5.0 Prohibitions is required.

### **5.0 Prohibitions**

#### **Remove:**

5.6 No person shall operate a XTV on any Highway within the City of Kenora that is under the jurisdiction of the City of Kenora, or any part or parts of such highway.

#### **Add:**

5.6 No person shall operate an ORV that has tracks and/or has a skid steer type operation on any Highway within the City of Kenora that is under the jurisdiction of the City of Kenora, or any part or parts of such highway.

### **Resolution for Council:**

That Council authorizes an amendment to the City of Kenora Off-Road Vehicle (ORV) By-law Number 166-2015 to allow the use of XTVs and prohibit the use of ORVs that have tracks and/or are skid steer operated; and further

That three readings be given to an amending by-law for this purpose.

**Budget:** N/A

### **Risk Analysis:**

As per the City's ERM Policy, there is low risk to people as this amendment allows ORVs on City roads that can be operated in a safe fashion.

### **Communication Plan /Notice By-law Requirements:**

Resolution required. H. Pihulak, H. Lajeunesse, OPP, Public Notice

### **Strategic Plan or other Guiding Document:**

Goal #1

1-8 The City will promote Kenora as a 365-day lifestyle destination.

**Briefing By:** Jeff Hawley, Operations & Infrastructure Manager

**Bylaw Required:** Yes



October 29, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

**Agenda Item Title:** 2020 Water & Wastewater Systems Monthly Summary Report – September

**Background Information:**

The Water and Wastewater Division will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations and Infrastructure Department recommends that Council accept the 2020 Water and Wastewater Systems Monthly Summary Report for September.

**Resolution for Council:**

That Council of the City of Kenora hereby accepts the September 2020 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**Budget:** N/A

**Risk Analysis:**

The risk level is low to moderate. The monthly reporting is standard practice for transparency purposes, and an opportunity to further Council's understanding of the Division's monthly budgeting. No mitigating strategies are required.

**Communication Plan /Notice By-law Requirements:**

Resolution required. Jeff Hawley, WTP, WWTP

**Strategic Plan or other Guiding Document:**

Goal #2 Strengthen Our Foundations

2-1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.

2-2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.

2-3 The City will ensure prompt and immediate response times supported by resilient communications in the event of system outages and other emergencies.

**Briefing By:** Jeff Hawley, Operations & Infrastructure Manager

**Bylaw Required:** No

**CITY OF KENORA**

# Monthly Summary Report Water & Wastewater Systems

September 2020

Prepared by: Ray Lindquist, Water & Wastewater Team Lead  
Ryan Peterson, ORO, Water Treatment Plant  
Darryl Wilson, ORO, Wastewater Treatment Plant

## **1.0 Introduction**

This report contains the major maintenance activities and operational events that occurred during the month of September 2020 at the Kenora Area Water Treatment Plant, Kenora Wastewater Treatment Plant, Water Distribution System and Wastewater Collection System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

## **2.0 Water Treatment Plant**

### **2.1 Monthly Flow and Operating Data – See Schedule “A”**

### **2.2 Weekly Bacteriological Samples**

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- September 8
- September 15
- September 21
- September 28

All samples tested were within the allowable parameters.

### **2.3 Maintenance**

- Replaced peristaltic tubing on alum pump #1.
- Removed original sludge pump for repair and replaced with backup.
- Drained and cleaned west clarifier.
- Removed air bleed valve from pump #1 and repaired leak at Zone 3.

### **2.4 Training**

- No training took place in September.

### **2.5 Water Quality Complaints**

- There were no water quality complaints in September.

### **2.6 Other Information**

- Distribution chlorine residuals were collected on a weekly basis.
- Superchlorination tested and bactis collected for various new construction.
- Collected microcystin samples for algal monitoring program.
- Monitoring updates for WON addition programmed into SCADA computer.

### 3.0 Water Distribution System and Wastewater Collection System

#### 3.1 Maintenance

##### 3.1.1. Water Distribution

- September 9 – Dug and repaired 6 feet of ¾ inch copper and new curb stop at 37 Cambrian Drive.
- September 22 & 23 – Dug and replaced ¾ inch copper line from main to property line at 225 Main Street South.

##### 3.1.2. Wastewater Collection

- September 8 – Dug and repaired 150mm Forcemain in front of 1306 Ottawa Street.
- September 16 – Dug and replaced 34 feet of 4 inch sewer at 506 Third Street North.
- September 17 – Dug and repaired grinder canister at 354 Rabbit Lake Road.
- 7 house calls for rodding and 4 house calls for grinder pumps.

##### 3.1.3. Water Thaws:

	September 2019	September 2020
City	0	0
Private	0	0

#### 3.2 Training

- There was no training in the month of September.

#### 3.3 Water Quality Complaints

- There were no quality complaints for the month of September, see item #2.5 for further details.

#### 3.4 Boil Water Advisory(s) – 2020

##### Date and Location

- There were no boil water advisories in the month of September.

### 3.5 Other Information

- There is no further information to report for the month of September.

## 4.0 Wastewater Treatment Plant

### 4.1 Monthly Flows & Operating Data – See Schedule “B”

### 4.2 Samples

- 4.2.1. **Monthly** – Laboratory Results from the Complete Analyses of Treated Effluent and Raw Sewage Samples sent out on September 22, 2020 as per the Certificate of Approval’s (COA’s) monitoring and recording requirements are:
- a. Raw Sewage – Total BOD<sub>5</sub> (biological oxygen demand): 160[mg/L]
  - b. Final Treatment Effluent – Total CBOD<sub>5</sub> (carbonaceous biological oxygen demand): 3.4 [mg/L] – limit is 25 [mg/L].
  - c. Raw Sewage – Total Suspended Solids: 108 [mg/L].
  - d. Final Treated Effluent – Total Suspended Solids: 7.67 [mg/L] – limit is 25 [mg/L].
- 4.2.2. **Weekly** – Laboratory Results on the weekly samples of final treated effluent sent on September 1, 8, 15, 22, 29 for E. Coli. are:
- a. Geometric Means of the samples in September was 6.39organisms/100mL.
  - b. Geometric Means Limit as per Certificate of Approval is 200 organisms/100mL.

In summary, raw sewage enters the plant with E. Coli counts of approximately 3 million organisms/100 mL and effluent leaves the plant with a geometric mean of 6.39 organisms/100 mL, which is within the COA’s limit of 200 organisms/100 mL. Plant final effluent CBOD was 3.4 p.p.m., and final effluent T.S.S. was 7.67 p.p.m., both well within the C of A requirements.

### 4.3 Maintenance

- 4.3.1 Sludge press maintenance (clean and grease) 700 building.
- 4.3.2 Replaced pulley on North exhaust fan on the 500 building.
- 4.3.3 Electricians replaced transformer in the mcc panel in the 100 building.
- 4.3.4 Electricians replaced electric motor on the exhaust fan on the 500 building.
- 4.3.5 Greased and lime away bank B for the UV disinfection in the 300 building.
- 4.3.6 AutomationNow reset services for the SCADA computer.
- 4.3.7 Greased bearings on the supply and return fans in the 700 building.
- 4.3.8 Electrician replaced ballast in the ceiling light in the 300 building



**4.4 Training**

- No training.

**4.5 Other Information**

4.5.1 Health and Safety inspection was conducted on September 9, 2020.







## Schedule "B"

### Wastewater Systems Flow & Operating Data Monthly Summary Report - 2019

		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>Wastewater Plant Flows</b>														
<b>Influent Flow</b>														
Total Influent Flow	m <sup>3</sup> /mon.	163,811	159,863	204,602	318,649	261,392	221,168	272,857	238,683	346,346	492,203	226,130	196,218	3,101,922
Maximum Daily Influent Flow	m <sup>3</sup> /day	5,895	6,062	8,888	14,687	9,974	13,019	13,929	13,457	19,556	29,565	9,109	6,999	151,140
Minimum Daily Influent Flow	m <sup>3</sup> /day	4,870	5,128	5,647	6,572	7,467	6,054	6,301	6,435	8,262	9,205	6,164	5,859	77,964
Average Daily Influent Flow	m <sup>3</sup> /day	5,284	5,709	6,600	10,621	8,432	7,372	8,802	7,699	11,544	15,877	7,537	6,329	101,806
<b>Effluent Flow</b>														
Total Effluent Flow	m <sup>3</sup> /mon.	162,844	152,200	191,435	294,256	236,233	210,140	250,001	222,758	313,079	438,136	205,453	181,013	2,857,548
Average Daily Flow	m <sup>3</sup> /day	5,253	5,436	6,175	9,809	7,620	7,005	8,065	7,185	10,435	14,133	6,848	5,839	93,803
<b>Samples</b>														
Weekly Bacteriological --ALS Labs		5	4	4	5	4	4	5	4	4	5	4	4	52
Number of Raw Samples Taken		1	1	1	1	1	1	1	1	1	1	1	1	12
Number of Treated Samples Taken		5	4	4	5	4	4	5	4	4	5	4	4	52
Geometric Means (Bacti Samples)		10	10	10	10	10	10	15.52	10	22.79	22.21	10	10	
Sludge Hauled to Landfill	m <sup>3</sup> /mon	205.2	228	239.4	273.6	307.8	193.8	319.2	250.8	228	216	262.2	205	2,929
<b>Callouts</b>														
		1	0	1	2	0	6	7	8	9	4	0	21	59



November 13, 2020

## Housekeeping Council Briefing (direct to Council – does not appear at COW)

**Agenda Item Title:** ICIP Funding Agreement – Handi Transit

### **Background Information:**

The City of Kenora was successful in securing funding from Infrastructure Canada through the ICIP Transit Stream and Provincial Dedicated Gas Tax for a new Handi Transit Bus and three stall Garage to be erected at the Operations Center. Both items were over budget with a total shortfall of \$ 50,000.00 The Garage was over by \$ 40,350.70 and the bus by \$ 9,119.66. The Bus has been ordered and the tender recently closed for the Garage. In July 2020, Council approved a budget amendment in the amount of \$50,000 towards the construction of a three stall bus garage at the Operations Center to be funded through the Dedicated Gas Tax.

An agreement was reached between the Corporation of the City of Kenora and Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario for the provision of funding for the handi transit bus and handi transit garage in the amount of \$210,705.69. The agreement is now ready for execution by bylaw. The Agreement is for the transfer of provincial and federal funds, up to a maximum amount of \$210,705.69.

### **Resolution for Council:**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario for the provision of funding for the handi transit bus and handi transit garage in the amount of \$210,705.69; and further

That the Mayor & Clerk be authorized to execute this agreement.

**Budget:** \$210,705.69

**Risk Analysis:** there is a low risk associated with this report and is administrative in nature to receive the funding for the projects.

**Communication Plan/Notice By-law Requirements:** bylaw

**Strategic Plan or Other Guiding Document:** administrative only

**Briefing By:** Heather Pihulak, Manager of Administration/City Clerk

**Bylaw Required:** Yes